

**Coventry Board of Education**  
Coventry, Connecticut

**Regular Board of Education Meeting**  
Approved Minutes of Thursday, December 10, 2015  
Administration Building Conference Room

**Attendance Taken at 7:27 p.m.:**

Board Members Present:

William Oros, Chairman  
Jennifer Beausoleil, Vice Chairman  
Michael Sobol, Secretary  
Michael Griswold  
Frank Infante  
Mary Kortmann  
Eugene Marchand

Others Present:

Emily Oliver, Student Board of Education Representative

Administrators Present:

David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

Audience members present: Cathie Drury, Director of Educational Technology; Dena DeJulius, CNH Principal; Michele Mullaly, Director of Teaching and Learning; Christine Murphy, PSSS Director; Joseph Blake, CHS Principal; William Trudelle, Director of Physical Plant and Facilities; Meredith Kirkpatrick, CHS Teacher; Ned Smith, Music Department Head; and several students and parents.

**I. Call to Order**

W. Oros called the meeting to order at 7:31 p.m.

**II. Salute to the Flag**

W. Oros led the salute to the flag.

**III. Audience of Citizens**

There were none.

**IV. Report of Superintendent**

Mr. Petrone recognized many different events that are taking place throughout the district. Both Mr. Petrone and Mr. Marchand talked about the *Legend of Sleepy Hollow*, which was the play at GHR and noted what a great evening it was.

Mr. Petrone continued and thanked the Board members who attended the CABA/CAPSS Convention and also recognized the Board for receiving the first CABA Leadership Award.

Mr. Petrone continued and mentioned other events in and out of the district.

#### **IV.A. Information: Student Board of Education Representative Report**

Miss Oliver talked about different events happening around the district and noted that the girls volleyball team won the championship. Mr. Marchand added that the boys team, while they did not win, did a great job at their championship game. He noted how proud he was of the team.

#### **IV.B. Recognition: CNH Girls Soccer Team - NEMSAC Champions**

Mr. Petrone congratulated the team for their efforts and recognized them for their championship win! The coach said a few words about the team and how well they performed. Mr. Petrone provided the team with a token of the Board's recognition.

#### **IV.C. Recognition: 2015 CAPSS Superintendent Student Award Recipients - Addison Jonas, Samuel Crnic, Makala Cavin and Zachary LaBrec,**

Mr. Petrone recognized the four students who were awarded the Superintendent's Award of Excellence. Ms. DeJulius said a few words about the two CNH students who were present. Mr. Blake said a few words about the two high school students who could not make it to the Board meeting.

#### **IV.D. Recognition: CHS Senior Peter Thompson for his outstanding accomplishments on the 2015 CHS AP Exams**

Mr. Petrone talked about Peter and noted that, as a junior, he received a 3+ on 5 of his AP exams taken last spring. He said Peter has made Coventry very proud. J. Beausoleil said it is important to recognize this phenomenal accomplishment. Mr. Petrone provided Peter with a token of the Board's appreciation for his hard work. Peter thanked everyone for the nice comments and thanked the teachers for challenging him.

#### **IV.E. Information: FY2017 Budget Planning Dates**

Mr. Petrone noted the list of budget dates. He added that the budget books will be available for Board member pick up on Monday, January 11. He also noted the special budget meeting of January 21.

#### **V. VOTE: Consent Agenda**

##### **V.A. Approve the CHS January 2016 Field Experience to Burlington, MA**

**MOTION: To approve the CHS January 2016 Field Experience to Burlington, MA**

**J. Beausoleil**

**Seconded: E. Marchand**

Discussion: M. Kortmann asked for information about the trip. C. Drury talked about the planned visit to Burlington, MA. She said one of the focuses of the visit is the student help desk. She noted that the students who are currently Coventry's student help desk workers will go on the trip along with staff who are a part of that. W. Oros commented on how well our students function.

**Result: Motion passes unanimously**

#### **VI. Report of Chairman**

Mr. Oros noted the CABE/CAPSS Convention and that those who attended were able to meet with other Board members and attend workshops. He talked about the helpfulness of the seminars.

W. Oros also talked about upcoming events - budget and also a visit from Coventry's sister-school from China, which will happen in late January/February.

W. Oros also said they are working on proper lines of communications with the Town Council. He also talked about Board communications happening via the internet and that actual conversations and decisions by Board members should happen during an actual meeting.

W. Oros talked about the proper way to request Board meeting agenda items and noted policy 9360 Construction and Posting of Agenda. He encouraged members to contact him or the Superintendent if they wanted an item added to an upcoming agenda.

W. Oros wished everyone a happy holiday season.

## **VII. Approval of Minutes**

### **VII.A. VOTE: Approve Minutes of November 12, 2015**

**MOTION: To approve the minutes of November 12, 2015**

**By: J. Beausoleil**

**Seconded: M. Kortmann**

Discussion: J. Beausoleil asked for the following change: page 2, paragraph 5, the last sentence, the word "accepted" be changed to "passed."

**Result: The motion to accept the minutes with the noted change passes unanimously**

## **VIII. Old Business**

### **VIII.A. ADA and Structural Projects Update**

W. Trudelle noted that the softball field is the only item left for the ADA projects and should be done by the end of the month. Regarding the structural/bond items, he noted the RFPs have been posted and the walk-throughs have taken place.

## **IX. New Business**

### **IX.A. Information and VOTE - Approval of Additional 2016-17 Courses at CHS: AP Seminar, AP Research, AP Music Theory, and Technology in Music**

Mr. Blake presented a slide show on the new proposed courses. The Board asked various questions related to the proposed courses. Mr. Blake covered those items in detail.

Regarding the Music courses J. Beausoleil noted that Coventry parents and the community have always been huge supporters of the music program and added how glad she was to see these items.

**MOTION: Approve the following CHS courses as presented for the 2016-17 school year: AP Seminar, AP Research, AP Music Theory, and Technology in Music**

**By: E. Marchand**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

## **X. Report of Board Members**

### **X.A. Fiscal Committee Update**

#### **X.A.1. Information: Meeting of December 10, 2015**

#### **X.A.2. Capital Improvement Plan - VOTE**

M. Sobol noted the plan was up for approval by the Board. J. Beausoleil reviewed the history of the CIP development by the Board and how much work has gone into this plan. She said there is a lot of great information in the plan and she thanked the staff for their work.

M. Kortmann said this is a submission to the Town Manager, who then submits his list, which may be edited, to the Town Council.

F. Infante asked about the CIP items that were previously approved. R. Carroll said he could provide a hard copy.

**MOTION: To Approve the Capital Improvement Plan as presented for submission to the Town Manager**

**By: M. Sobol**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

#### **X.A.3. GHR Boiler Repair - VOTE to request use of 1% Non-lapsing Account**

Mr. Carroll said the amount of the repair was \$4,182.02. W. Trudelle talked about the situation that caused the emergency. J. Beausoleil explained the 1% non-lapsing account.

**MOTION: To authorize the Superintendent to pursue using the 1% non-lapsing account for the GHR Boiler Repair**

**By: M. Sobol**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

#### **X.A.4. Budget Transfer - VOTE**

**MOTION: Approve Budget Transfer of \$13,195 from the 112 salaries account to the 430 contracted services account**

**By: E. Marchand**

**Seconded: M. Kortmann**

M. Sobol explained the transfer was to cover the contracted services charges for the interim facilities director.

**Result: Motion passes unanimously**

J. Beausoleil asked about the GHR Boiler repair and were there labor costs involved. Mr. Trudelle explained it happened on a Monday morning, so there were no overtime costs to the district, but there were contracted services labor costs, which were included in the amount given.

M. Griswold asked what happens if the Council says no. J. Beausoleil explained that the funds would normally come out of the facilities accounts, except those are already over budget due to unforeseen emergency items, so they would need to come out of the regular education accounts, if the Town Council says we cannot access our 1% non-lapsing account.

#### **XI. VOTE: Executive Session (Bargaining Unit Negotiations and Pending Claims/Litigation)**

**MOTION: Pursuant to CGS-1-200(c)(6)(A), the Board of Education will go into Executive Session for discussions related to Bargaining Unit Negotiations and Pending Claims and Litigation with the Superintendent and Director of Finance and Operations present at 8:52 p.m.**

**By: J. Beausoleil**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

#### **XII. Open Session**

The Board came out of Executive Session and returned to Open Session at 9:27 p.m.

**XII.A. VOTE: Approve the Agreement between the Coventry Board of Education and the Custodians July 2015 - June 2018**

**MOTION Approve the Agreement between the Coventry Board of Education and the Custodians July 2015 - June 2018**

**By: J. Beausoleil Seconded: M. Sobol**

**Result: Motion passes unanimously**

**XIII. Adjournment**

**MOTION: To adjourn the meeting at 9:28 p.m.**

**By: E. Marchand Seconded: M. Sobol**

**Result: Motion passes unanimously**

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Respectfully submitted,

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Kimberlee Arey Delorme  
Board Clerk

Approved: January 14, 2016