

By: M. Kortmann

Seconded: D. Ryan

Result: Motion passes unanimously

IV. Report of Superintendent

Mr. Petrone talked about the different happenings taking place around the district and meetings scheduled at the state level.

IV.A. Information: Student Board of Education Representative Report

Miss Oliver talked about events happening at the high school and athletic events as well.

IV.B. Information: Staff Recognition - Doreen Pelletier, CHS Para-educator and Coventry's Nominee for the 2016 Anne Marie Murphy Para-educator of the Year Program

Mr. Petrone talked about the para-educator of the year award and noted how valuable Ms. Pelletier is to the district.

J. Beausoleil said Ms. Pelletier was such an asset to Coventry and congratulated her on the nomination. She was congratulated by all.

IV.C. Information: Administrator 2015-2016 Goal Presentations

IV.C.1. Food Service

Mr. Petrone introduced Ms. Pratt who shared the Food Service Department goals for the 2015-16 school year. Those goals can be found on the website.

E. Marchand asked about the restaurant vendor in schools program. Ms. Pratt talked about that program. The Board talked about all of those options.

W. Oros asked about sensors in the freezers/refrigerators to warn staff if the temperatures are rising. Ms. Pratt said new devices will have that option automatically and she said she would find out about installing them on older units.

J. Beausoleil talked about the tracking of training for the food service staff and also the quick meal planning. They discussed how to bring the training and tips to the community.

M. Kortmann asked about USDA surplus funding. Ms. Pratt said it is better than it was, but not where it used to be.

IV.C.2. Teaching and Learning

Ms. Mullaly shared the goals of the Teaching and Learning Department for the 2015-16 school year. Those goals are available on the district website.

E. Marchand said how wonderful the STEM Academy was and hope it is able to return.

J. Beausoleil said she appreciated the references to the engineering and project based learning. She said it is exciting to see it introduced to younger students.

M. Sobol said letting the public know about our great strides is very important. E. Marchand agreed that more publicity is needed.

J. Beausoleil noted that the curriculum work that is being done is by teams of teachers, not always the administrators.

Mr. Petrone talked about the high quality of the work that is produced by our teachers.

D. Ryan talked about the amount of hours everyone is working and that is is way beyond a six hour day that many in the public think.

V. VOTE: Consent Agenda

V.A. Approve the March 2016 Field Experience to Newry, ME

V.B. Approve the April 2016 CNH Field Experience to Mansfield, MA

V.C. Approve the May 2016 CHS Field Experience to Hershey, PA

MOTION: Approve the consent agenda as presented

By: M. Kortmann

Seconded: E. Marchand

Result: Motion passes unanimously

VI. Report of Chairman

J. Beausoleil noted the joint Fiscal/Town Finance meeting scheduled for Tuesday, October 13 at 7:00 p.m., in the Town Hall conference room B.

J. Beausoleil noted that new elected BOE candidates must be sworn in before the first meeting in November.

J. Beausoleil said the Open Houses are done and she noted what a great job everyone did.

She continued and noted the CABE delegate assembly being held and asked for volunteers to attend. She also said she received a report from the Fire Marshall that the district is up to code.

VII. Approval of Minutes

VII.A. Approve Minutes of September 24, 2015

MOTION: To approve the minutes of September 24, 2015

By: W. Oros

Seconded: E. Marchand

Result: Motion passes unanimously

VIII. Old Business

VIII.A. ADA and Structural Project Update

Mr. Petrone reviewed the latest information regarding the ADA and Structural Projects. The Board talked about fire door corrections. Mr. Petrone continued to talk about what needs to be done and what has already been done. He said more information will be shared at the joint Fiscal/Finance meeting on Tuesday evening.

IX. New Business

IX.A. Information and possible VOTE: Approval of Smart Start RFP #810 May 2016 - June 2018

Mr. Petrone talked about enrollment of the preschool and that we are almost full. He said we have the opportunity to submit another grant for possibly another classroom. He said this plan is in the infancy stage and the grant submission does need Board approval.

The Board asked questions about the grant. Mr. Petrone addressed those questions.

MOTION: Approve the Smart Start RFP #810 Submission

By: W. Oros

Seconded: E. Marchand

Result: Motion passes unanimously

X. Report of Board Members

X.A. Policy Committee Report - Meeting of 10/01/15 - Discussion of the following policies (To be warned for a VOTE of Revision/Adoption at a future regular Board meeting)

- X.A.1. 1251 - Prohibition Against Smoking - DRAFT Revision
- X.A.2. 4116.35 - Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees - DRAFT Revision
- X.A.3. 4216.2 - Alcohol, Tobacco, and Drug-Free Workplace - DRAFT Revision
- X.A.4. 5131.2 Student Use of the District's Computer Systems and Internet Safety - DRAFT Revision
- X.A.5. 5141.21 Administration of Student Medication in the Schools - DRAFT Revision
- X.A.6. 5144 Student Discipline - DRAFT Revision
- X.A.7. 6164 Curricular Exemptions - DRAFT Revision

J. Beausoleil reviewed the procedures for policy review and revision.

E. Marchand talked about the policy meeting and noted all revisions are based on legal suggestions. W. Oros asked for clarification on the formatting of the revision and if certain wording was staying. Mr. Petrone clarified that only wording that has strikeouts are being removed.

The Board was in agreement the policies could move forward for a vote of approval at the October 29, 2015 meeting.

X.B. Information: Fiscal Committee Report, Meeting of October 8, 2015

Information: CGS Walk-in Refrigerator/Freezer

Mr. Carroll explained the situation to the full Board.

MOTION: That the Board Chair write a letter asking the Town Council for permission to spend money from the 1% non-lapsing account to replace the CGS refrigerator/freezer unit not to exceed \$24,000

By: D. Ryan

Seconded: W. Oros

Result: Motion passes unanimously

Finalsite Proposal

M. Kortmann talked about the proposal to use different website software. She noted that they authorized the Superintendent to pursue option A. The Board discussed the benefits of using a new software.

Capital Improvement Plan

M. Kortmann asked Board members to review the list again and asked for suggestions.

Financial Reports for September 30, 2015

Management Report

Encumbrance Reports

M. Kortmann reviewed the highlights of the Management Report.

MOTION: To transfer the funds from the rental account in its entirety to the contracted services account

By: M. Sobol

Seconded: D. Ryan

Result: Motion passes unanimously

XI. Adjournment

MOTION: To adjourn the meeting at 9:18 p.m.

By: W. Oros

Seconded: E. Marchand

Result: Motion passes unanimously

Respectfully submitted:

Kimberlee Arey Delorme
Board Clerk

Approved: **October 29, 2015**