

**Coventry Board of Education  
Coventry, Connecticut**

**Board of Education Regular Meeting  
Approved Minutes of July 9, 2015  
Administration Building Conference Room**

**Attendance Taken at 7:39 PM:**

Board Members Present:

Jennifer Beausoleil, Chairman  
Mary Kortmann, Vice Chairman  
William Oros  
Denise Ryan  
Michael Sobol

Board Members Absent:

Mary Minor, Secretary  
Eugene Marchand

Administrators Present:

David J. Petrone, Superintendent of Schools  
Robert Carroll, Director of Finance and Operations

**I. Call to Order**

J. Beausoleil called the meeting to order at 7:41 p.m.

**II. Salute to the Flag**

J. Beausoleil led the Salute to the Flag.

**III. Audience of Citizens**

There were none.

**IV. Report of the Superintendent**

Mr. Petrone did a quick review of the summer activities happening around the district.  
The Board talked about the paving job that is happening at the town complex.  
Mr. Petrone talked about the OCR/ADA compliance work that needs to be addressed.

**MOTION: To move Old Business - Preschool Update to before the consent agenda**

**By: W. Oros**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

**V. Old Business**

**V.A. Information: Preschool Update**

Mr. Petrone reviewed the status of the preschool project and noted that the project is on schedule and under budget. He talked about the security component, which is the current item being

addressed. Mr. Petrone gave kudos to Dennis Stanavage for his part in overseeing the project from a facilities standpoint.

Board members commented on how pleased they are with the progress and the steps that have taken place to get here.

## **VI. Consent Agenda**

### **VI.A. VOTE: Accept the resignation of Heather Venitosh, CHS Guidance Counselor**

**MOTION: Accept the resignation of Heather Venitosh, CHS Guidance Counselor**

**By: W. Oros**

**Seconded: M. Kortmann**

**Result: Motion passes unanimously**

## **VII. Report of the Chairman**

J. Beausoleil noted the Town Council has some questions regarding the Board's requests regarding the 1% non-lapsing account. She noted that there is a joint Town Finance/BOE Fiscal meeting scheduled for Monday, July 13 at 7:00 p.m. to address these concerns.

She also inquired about the need for a July 30 BOE meeting. It was decided that meeting would be cancelled.

She continued and noted the district has received a request from UCONN asking Mr. Petrone to be a mentor to new superintendents involved in the executive leadership program.

Both M. Kortmann and J. Beausoleil said it is a tremendous honor for the district.

## **VIII. VOTE: Approval of minutes of June 25, 2015**

**MOTION: To Approve the minutes of June 25, 2015**

**By: D. Ryan**

**Seconded: M. Kortmann**

**Result: Motion passes 4-0-1 (M. Sobol abstains)**

## **IX. Report of Board Members**

### **IX.A. Information: Fiscal Committee Report, Meeting of July 9, 2015 - M. Kortmann and Mr. Carroll**

#### **IX.A.1. Financial Reports for June 30, 2015**

##### **IX.A.1.a. Management Report**

##### **IX.A.1.b. Encumbrance Reports**

##### **IX.A.1.c. Special Education Tuition/Excess Cost**

##### **IX.A.1.d. Food Service P&L, Cash Flow**

Mr. Carroll recapped that the district finished the year in the black and on target.

J. Beausoleil clarified that a request was sent to the Town Council for \$80,000 to be transferred to the 1% non-lapsing account, with the plan to use approximately \$30,000 of it for the OCR/ADA compliance work that could not be completed by June 30. W. Oros said there are consequences for not complying.

### **IX.A.2. VOTE: Approve Budget Transfer**

**MOTION** Approve the budget transfer to finish out the 2014-15 school year of \$99,000 from the 400 Tuition account to 600 Supplies of \$36,000 and to 700 Equipment of \$63,000

By: W. Oros

Seconded: M. Sobol

Result: Motion passes unanimously

### **IX.A.3. Preschool Cash Flow**

Mr. Petrone said they will work on a clear flow chart for a meeting in the near future.

### **IX.B. Information: Transportation Committee Report, Meeting of July 9, 2015 W. Oros**

W. Oros noted that the Board is still optimizing the bus routes. He said that M&J was present at the meeting and responded to many questions. He continued that the Board will continue to look at more efficient ways to conduct transportation. He added that the routes are to be complete and submitted to the district by August 1.

### **X. Adjournment**

**MOTION: To adjourn the meeting at 8:16 p.m.**

By: M. Sobol

Seconded: D. Ryan

Result: Motion passes unanimously

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Respectfully submitted,

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Kimberlee Arey Delorme  
Board Clerk

Approved: **August 13, 2015**