

**Coventry Board of Education
Coventry, Connecticut**

Regular Board of Education Meeting
Approved Minutes of October 9, 2014
Administration Building Conference Room

Attendance Taken at 7:28 p.m.:

Board Members Present:

Jennifer Beausoleil, Chairman
Mary Kortmann, Vice Chairman
Mary Minor, Secretary (arrived 7:33 p.m.)
Eugene Marchand
William Oros
Denise Ryan
Michael Sobol

Administrators Present:

David J. Petrone, Superintendent of Schools
Robert Carroll, Business Manager

Audience Members Present: Denise Stanavage, Director of Physical Plant and Facilities; Dena DeJulius, CNH Principal; Marybeth Moyer, CGS Principal; Gabe Kendall, CHS Teacher; Barbara Trinks, PSSS Director; Beth Giller, GHR Principal; Jeff Spivey, CEP Teacher; Carla Kennedy, Director of Educational Technology; and several students and parents. The Chronicle newspaper was represented.

I. Call to Order

J. Beausoleil called the meeting to order at 7:31 p.m.

II. Salute to the Flag

J. Beausoleil led the Salute to the Flag.

III. Audience of Citizens

There were none.

IV. Report of Superintendent

Mr. Petrone reviewed different happenings throughout the district and various conferences he attended with staff.

(M. Minor arrived at 7:33 p.m.)

In addition, Mr. Petrone showed a video developed by Mr. Spivey and the sixth grade team while on a field experience to a ropes course and then the greenhouses at UConn. Mr. Spivey gave credit to the teachers involved and noted how beneficial the trip was.

IV.A. Information: Administrative Goal Reports

IV.A.1. Facilities

Mr. Petrone introduced Mr. Stanavage, who presented the goals for the Physical and Plant and Facilities Department for the 2014-15 school year. Those goals can be found on the district's website.

J. Beausoleil asked about a type of electronic system that would track maintenance requests. Mr. Stanavage said that is something that is an option on SchoolDude and hopefully will be used in the future.

M. Sobol asked about a way to process and track inventory. Mr. Stanavage said SchoolDude also has that capability.

IV.A.2. Central Office

Mr. Carroll presented the goals for the Central Office for the 2014-15 school year. Those goals can be found on the district's website.

M. Kortmann asked about the uniform chart of accounts. Mr. Carroll explained that it is no longer in process at the state level, for right now.

IV.A.3. Coventry Grammar School

Ms. Moyer reviewed the goals for the Coventry Grammar School for the 2014-15 school year. The goals can be found on the district website.

M. Kortmann asked about the MAP program. She wondered if it showed a summer drop off. Ms. Moyer said there was a bit of a summer slump. She said they have been analyzing this information and the MAP program will be helpful during the classroom planning.

J. Beausoleil asked about the website needs for CGS parents. Ms. Moyer talked about the Parent Feedback goal and that at the K-2 level parents really want to be informed. She said they are trying to find the balance between the digital information and the direct contact.

E. Marchand asked if they are finding that parents are connected. M. Moyer said, yes, for the most part. She said we are giving technical assistance whenever possible.

IV.A.4. Capt. Nathan Hale School

Ms. DeJulius presented her goals for the Capt. Nathan Hale School for the 2014-15 school year. Those goals can be found on the district website.

E. Marchand asked what the majority of the discipline referrals are at CNH. Ms. DeJulius said at the middle school level it is mostly acting out in class and classroom behavior issues. She talked about what is happening and what is taught and the positive reinforcement.

Mr. Petrone talked about the new goal format and that all of the administrator goals are incorporated into each School Improvement Plan (SIP) and all of those are part of the District Improvement Plan (DIP), which is the straight-through line for the district. He thanked the Board for their continued support.

V. VOTE: Consent Agenda

J. Beausoleil asked if a Board member wanted any item removed from the Consent Agenda. There was no such request.

V.A. Approve CNH November 2014 Field Experience to Stockbridge MA

V.B. Approve the CHS February 2015 Field Experience to New York, NY

V.C. Accept Resignation of Michael McGovern, CHS Social Worker

MOTION: To approve the Consent Agenda as presented

By: M. Kortmann

Seconded: E. Marchand

Result: Motion passes unanimously

VI. Report of Chairman

J. Beausoleil talked about the GHR Open House and the box top collections. She also mentioned the PTO craft fair, held in December. She encouraged vendors to look for the form on the website. She noted a workshop taking place on October 31, which will cover school building projects, and said a Board member could attend. She said if anyone is interested in attending, they should let Mr. Petrone now. She also commented on the Rachel's Legacy program, which took place this week, and noted it is a very powerful program.

VII. VOTE: Approval of Minutes of September 23, 2014

MOTION: To approve the minutes of September 23, 2014

By: M. Kortmann

Seconded: D. Ryan

Discussion: M. Kortmann asked for the following change on page 2, third paragraph, the sentence should read: "M. Kortmann noted the cost per student for the sport, and that it is higher than others."

Result: Motion to approve the minutes with noted change passes unanimously

VIII. Old Business: Information - Solar Panel Project Update

Mr. Stanavage updated the Board on the status of the solar panel installation at each site. He noted some items have been adjusted as needed. He said there has been very little noise issues, the crew has been clean, and very easy to work with. He continued to show and explain pictures of the panels that have already been installed.

The Board talked about snow melt and snow loads. Mr. Stanavage continued to talk about his thoughts about this going forward and how he would be watching and researching.

IX. Adjournment

MOTION: To adjourn the meeting at 9:23 p.m.

By: W. Oros

Seconded: M. Kortmann

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: October 30, 2014