

**Coventry Board of Education
Coventry, Connecticut**

Board of Education Regular Meeting
Approved Minutes of June 25, 2015
Administration Building Conference Room

Attendance Taken at 6:33 p.m.:

Board Members Present:

Jennifer Beausoleil, Chairman
Mary Kortmann, Vice Chairman
Mary Minor, Secretary
Eugene Marchand
William Oros
Denise Ryan (left at 9:05 p.m.)

Board Members Absent:

Michael Sobol

I. Call to Order - 6:30 p.m.

J. Beausoleil called the meeting to order at 6:35 p.m.

II. Salute to the Flag

J. Beausoleil led the salute to the flag.

III. Board of Education Workshop Regarding Confidentiality Matters - Jessica Ritter

J. Beausoleil introduced Jessica Ritter from Shipman and Goodwin who was present to share a presentation with the Board regarding Confidentiality and Due Process. Ms. Ritter went through her PowerPoint presentation on the topic.

The Board thanked Ms. Ritter for coming and sharing the information.

IV. Audience of Citizens - 7:30 p.m.

There were none.

V. Report of the Superintendent

Mr. Petrone reviewed the last two weeks of school and all of the events and happenings taking place around the district.

V.A. Information: 2014-2015 Administrators' Goal Achievement Updates

V.A.1. Food Services - Ms. Pratt

Mr. Petrone introduced Ms. Pratt who shared the Food Services Goal Achievement for 2014-15. That document is available on the district website.

M. Kortmann asked about the advisory boards at the schools. Ms. Pratt talked about the changes made this year and the educational aspect that was added. She noted that the students really enjoyed this.

J. Beausoleil congratulated Ms. Pratt for her department in completing the administrative review.

V.A.2. G. H. Robertson School - Dr. Giller

Dr. Giller reviewed the G. H. Robertson School Goal Achievements for the 2014-15 school year. That document is available on the district's website.

E. Marchand asked about the IRT procedures and parent involvement. Dr. Giller said there is parent contact before that process begins and throughout the process.

The Board discussed the Smart Goals and how the growth of students is measured and presented.

E. Marchand asked about Edmodo and how that worked. Dr. Giller and Mr. Petrone explained the website and how the students are using it. The Board discussed the different applications. M. Minor expressed concerns about how many different applications there are to track as a family and as parents.

J. Beausoleil asked about the parent survey and the overall participation rate. Dr. Giller said 95%

V.B. Wellness Presentation - Ms. Pratt and Dr. Giller

Dr. Giller and Ms. Pratt shared a PowerPoint presentation which included the history and development of Coventry's Wellness Policy; the current committee and the requirements the committee needs to meet; wellness policy awareness and evaluation; feedback from the administrative review; proposed state guidance; and district wellness in action.

Dr. Giller said next year the focus will be on increased communication.

J. Beausoleil said this is a very collaborative environment. She noted there is a lot of brainstorming happening at the meetings. She added there has been a tremendous amount of work that has been done.

Dr. Giller publicly thanked the Allison White, the parent representative on the committee.

D. Ryan asked about the attention span of students and how it relates to physical activity or "movement breaks" that is needed to help them focus. The administrators talked about what is happening at the different levels.

VI. VOTE: Consent Agenda

VI.A. Accept the Retirement of Sharon Masterson, CNH Teacher

VI.B. the resignation of Alyssa Zebrowski, CEIS Para-educator

MOTION: Approve the consent agenda as presented

By: M. Kortmann

Seconded: E. Marchand

Result: Motion passes unanimously

VII. Report of the Chairman

J. Beausoleil commented on graduation and the nearly perfect day. She gave many thanks to the staff who assisted with the special culminating event.

She also mentioned a letter she received from a student regarding reducing testing. She said she would be responding on behalf of the Board noting the legal obligation the schools have.

J. Beausoleil also talked about the creation of the preschool fund by the Town Council.

VIII. VOTE: Approval of the Minutes of June 11, 2015

MOTION: To approve the minutes of June 11, 2015

By: D. Ryan

Seconded: W. Oros

Result: Motion passes 5-0-1 (E. Marchand Abstained)

IX. Old Business

IX.A. VOTE: Re-approve adjusted Minutes of May 14, 2015

MOTION: Re-approve adjusted minutes of May 14, 2015

By: D. Ryan

Seconded: W. Oros

Result: Motion passes unanimously

IX.B. Information and VOTE to adopt the final 2015-16 budget

MOTION: To adopt the final 2015-16 budget of \$26,811,045 a 1.10% increase

By: W. Oros

Seconded: E. Marchand

Result: Motion passes unanimously

Denise Ryan left the meeting at 9:05 p.m.

IX.C. Information: Coventry Preschool

IX.C.1. Project Status Update

IX.C.2. Preschool Fund Establishment

Mr. Petrone noted that the work is happening so fast it is hard to keep up. He said this is a project that needs a lot of attention, because there are so many details. Mr. Petrone thanked the Town and Mr. Elsesser for all of their collaboration and assistance. He said everything is running very smoothly and we expect that will continue.

Mr. Petrone noted the Town Council's development of the preschool fund. He said, there are so many moving parts, that oversight of this program, will most likely end up as a goal for 2015-16. He said he is confident in the individuals who are managing this program and that it will be complete in time.

M. Kortmann asked that the fund item be added to a Fiscal Committee agenda for discussion. Mr. Petrone said it would be on the next Fiscal meeting agenda.

X. New Business

X.A. Discussion and VOTE: Request Movement of BOE 14-15 Funds into the non-lapsing account with the Town

J. Beausoleil did a brief overview of the 1% non-lapsing account. She explained the amount of \$80,000, which will be requested to move into the non-lapsing account. She also said she will ask for the Board to vote on using some of the funds for the ADA/OCR compliance work that needs to be done.

MOTION: To respectfully request the Town Council move \$80,000 into the non-lapsing account and if the funds that are actually available at the end of the year are less than \$80,000 the amount transferred be adjusted as such.

By: W. Oros

Seconded: M. Kortmann

Discussion: E. Marchand asked for a review of where these funds came from. Mr. Petrone reviewed the list of savings that were seen in different accounts, such as the health insurance, special education reimbursement, tuition, and vacancy savings.

W. Oros reviewed timing issues and when funds will be needed for the ADA/OCR compliance issues. M. Kortmann talked to the thought process.

E. Marchand asked about the structural concerns that were discussed at the last meeting. Mr. Petrone reviewed the next steps that need to happen in that process.

Result: Motion passes unanimously

MOTION: To authorize the business manager and superintendent to send a request to the Town Council to pursue using the 1% non-lapsing account to address outdoor ADA compliance issues

By: W. Oros

Seconded: M. Kortmann

Result: Motion passes unanimously

XI. Report of Board Members

XI.A. Information: Transportation Committee - Report of Meeting of June 25, 2015 - W. Oros

W. Oros reviewed the meeting of the Transportation Committee. Specifically he noted that they discussed the bus routing software and how the Committee will need to move forward. J. Beausoleil said there were some brief updates on the GPS software that is being utilized. They confirmed that the Transportation Committee will meet earlier in July to be certain things are moving in the right direction. Mr. Oros noted that the Committee authorized the superintendent to explore bus routing auditing options.

E. Marchand noted that there were outstanding candidates for the position of the Board of Education Student Representative for 2015-16. He stated that Emily Oliver will be the representative.

XII. Adjournment

MOTION: To adjourn the meeting at 9:42 p.m.

By: W. Oros

Seconded: E. Marchand

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: July 9, 2015