

**Coventry Board of Education
Coventry, Connecticut**

Board of Education Regular Meeting
Approved Minutes of May 14, 2015
Administration Building Conference Room

Attendance Taken at 7:32 p.m.:

Board Members Present:

Jennifer Beausoleil, Chairman
Mary Kortmann, Vice-Chairman
Mary Minor, Secretary
Eugene Marchand
William Oros
Denise Ryan

Board Members Absent:

Michael Sobol

Others Present:

Allan Andrews, Student Board of Education Representative

Administrators Present:

David J. Petrone, Superintendent of Schools
Robert Carroll, Business Manager

Audience Members Present: Jennifer DeRagon, CHS Teacher; Kristen Sparks, CHS Teacher; Ned Smith, CHS Band Teacher; Joseph Blake, CHS Principal; Michele Mullaly, Director of Teaching and Learning; Beth Giller, GHR Principal; Marybeth Moyer, CGS Principal; Dena DeJulius, CNH Principal; and several students with their parents.

I. Call to Order

J. Beausoleil called the meeting to order at 7:36 p.m.

II. Salute to the Flag

J. Beausoleil asked for a student volunteer to lead the pledge of allegiance. Eighth grade student Nick Cabral led the salute.

III. Audience of Citizens

There were none.

IV. Report of the Superintendent

Mr. Petrone reviewed different events and happenings taking place throughout the district.

IV.A. Information: Student Board of Education Representative Report - Allan Andrews

Mr. Andrews reviewed all of the spring activities taking place at CHS.

IV.B. Recognition: CABE Student Leadership Awards to CNH Students Juliana Mullen and Chase Prentiss and CHS Students Amanda Cabral and Allan Andrews

Mr. Petrone said how excited he was that the students were present to receive their awards. He said unfortunately, Juliana could not attend the meeting. He noted each student individually. Ms. DeJulius and Mr. Blake talked about the students and their accomplishments. Each student was presented with their award and a token of the Board's appreciation.

IV.C. Staff Recognition and Information: NEASC Steering Committee Members - Jennifer DeRagon, Kristen Sparks, and Ned Smith

Mr. Petrone said we are very lucky to be in a district with such talented staff. He noted Jennifer DeRagon, Kristen Sparks, and Ned Smith the CHS teachers who have been leading the NEASC Steering Committee. Mr. Blake said he could not speak highly enough about this group. He added that they have been great leaders among the staff.

The three teachers talked about the process the school is going through for the NEASC re-accreditation. They said currently CHS is going through the self-evaluation year. Ms. Mullaly added that there is such leadership and talent in this group. She said there has been much collaboration.

J. Beausoleil said people don't realize how much effort is required for this NEASC process. She said she appreciated the leadership of staff and work the staff are doing.

M. Kortmann also thanked the group for their hard work.

V. VOTE: Consent Agenda

M. Kortmann asked that item B be removed from the Consent Agenda

V.A. Accept the Resignation of Karen Buske, CGS Para-educator

MOTION: Approve the consent agenda, item A

By: E. Marchand

Seconded: M. Kortmann

Result: Motion passes unanimously

V.B. Approve the Coventry Public School Professional Learning and Evaluation Plan for submission to the State Department of Education

MOTION: Approve the Coventry Public School Professional Learning and Evaluation Plan for Submission to the State Department of Education

By: E. Marchand

Seconded: M. Kortmann

Discussion: M. Kortmann asked what has changed. Mr. Petrone said there really was not much, there were a few minor tweaks, such as forms and some language.

Result: Motion passes unanimously

VI. Report of Chairman

J. Beausoleil said that CGS is doing their annual box tops collection. She also put a shout out to the Project Graduation folks for their work. She reminded everyone of the Town Meeting on May 21 and the referendum on June 2. She also talked about the Energy Fair and said she was impressed with the solar panel presentation. In addition, she gave kudos to the Energy Committee for all of their dedicated work.

VII. VOTE: Approval of Minutes of April 30, 2015

MOTION: Approve the minutes of April 30, 2015

By: E. Marchand

Seconded: D. Ryan

Result: Motion passes 5-0-1

VIII. Report of Board Members

VIII.A. Information: Fiscal Committee Report: Meeting of May 14, 2015 - M. Kortmann and Mr. Carroll

Mr. Carroll reviewed the Fiscal Committee items from the meeting held earlier this evening including the Food Service request to increase the meal prices. He said the proposal is to increase the lunch prices at each school by \$.25 per lunch. He said it would be on the next Board agenda for a vote; allowing enough time for input from the public.

The next item reviewed was the Manager's Report for April. Mr. Carroll talked about the estimated surplus funds amount and how those funds would be allocated. Mr. Petrone noted there are a lot of variables that will come into play before the end of the year.

Mr. Carroll discussed the Food Services Department finances for March and April, where a profit was seen. He said they do anticipate a loss for the year.

Mr. Carroll talked about the budget transfers that are proposed for a vote tonight.

VIII.A.1. VOTE: Approve Budget Transfers

MOTION: Approve the following Budget Transfers: \$85,000 from account 100 Salaries and \$50,000 from account 200 Employee Benefits; \$134,900 to account 600 Supplies and \$100 to account 800 Other

By: E. Marchand

Seconded: W. Oros

Result: Motion passes unanimously

IX. Old Business

IX.A. Discussion and possible VOTE: FY16 Budget

J. Beausoleil said, due to the failed referendum, the Town Council met on Tuesday and voted to reduce the Board of Education's bottom line budget by \$86,000. She continued that there is some unusual ECHIP news, which will result in a \$48,000 savings to the Board's budget, which means, of the \$86,000 the Board will only have to cut an additional \$38,000.

D. Ryan said for the record she does not want to cut anything and she hopes more people will show up to vote.

J. Beausoleil noted that an additional \$15,000 was accounted for in the CHS salary account. She said this leaves the Board to decide on \$23,000. The Board talked about adding to the bus "savings" figure of \$15,000. J. Beausoleil continued to discuss the items that could be addressed. She asked if there could be consensus on the vacancy savings and the bus.

The Board reviewed the list again and the consensus, was to make the following reductions: CHS Stipend Amount of \$15,000; Vacancy Savings of \$8,000; a Bus at \$15,000 and the ECHIP adjustment of \$48,000.

MOTION: To make the following reductions: \$15,000 from line 113 Extra Curricular Activities; \$8,000 from line 111 Certified Salaries (Vacancy Savings); \$15,000 from line 510 Transportation; and \$48,000 from line 210 Health Insurance

**MOTION: To approve the Contract of Employment of the Superintendent of Schools and the
Coventry Board of Education through 2019**

By: W. Oros

Seconded: E. Marchand

Result: Motion passes unanimously

XIII. Adjournment

MOTION: To adjourn the meeting at 9:55 p.m.

By: D. Ryan

Seconded: M. Minor

Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: May 28, 2015

Reapproved: June 25, 2015