Attendance Taken at 7:32 p.m.:

Board Members Present:
Jennifer Beausoleil, Chairman
Mary Kortmann, Vice-Chairman
Mary Minor, Secretary
Eugene Marchand
William Oros
Denise Ryan

Board Members Absent:
Michael Sobol

Others Present:
Allan Andrews, Student Board of Education Representative

Administrators Present:
David J. Petrone, Superintendent of Schools
Robert Carroll, Business Manager

Audience Members Present: Jennifer DeRagon, CHS Teacher; Kristen Sparks, CHS Teacher; Ned Smith, CHS Band Teacher; Joseph Blake, CHS Principal; Michele Mullaly, Director of Teaching and Learning; Beth Giller, GHR Principal; Marybeth Moyer, CGS Principal; Dena DeJulius, CNH Principal; and several students with their parents.

I. Call to Order
J. Beausoleil called the meeting to order at 7:36 p.m.

II. Salute to the Flag
J. Beausoleil asked for a student volunteer to lead the pledge of allegiance. Eighth grade student Nick Cabral led the salute.

III. Audience of Citizens
There were none.

IV. Report of the Superintendent
Mr. Petrone reviewed different events and happenings taking place throughout the district.

IV.A. Information: Student Board of Education Representative Report - Allan Andrews
Mr. Andrews reviewed all of the spring activities taking place at CHS.
IV.B. Recognition: Cabe Student Leadership Awards to CNH Students Juliana Mullen and Chase Prentiss and CHS Students Amanda Cabral and Allan Andrews

Mr. Petrone said how excited he was that the students were present to receive their awards. He said unfortunately, Juliana could not attend the meeting. He noted each student individually. Ms. Dejulius and Mr. Blake talked about the students and their accomplishments. Each student was presented with their award and a token of the Board's appreciation.

IV.C. Staff Recognition and Information: NEASC Steering Committee Members - Jennifer DeRagon, Kristen Sparks, and Ned Smith

Mr. Petrone said we are very lucky to be in a district with such talented staff. He noted Jennifer DeRagon, Kristen Sparks, and Ned Smith the CHS teachers who have been leading the NEASC Steering Committee. Mr. Blake said he could not speak highly enough about this group. He added that they have been great leaders among the staff.

The three teachers talked about the process the school is going through for the NEASC re-accreditation. They said currently CHS is going through the self-evaluation year. Ms. Mullaly added that there is such leadership and talent in this group. She said there has been much collaboration.

J. Beausoleil said people don’t realize how much effort is required for this NEASC process. She said she appreciated the leadership of staff and work the staff are doing.

M. Kortmann also thanked the group for their hard work.

V. VOTE: Consent Agenda

M. Kortmann asked that item B be removed from the Consent Agenda

V.A. Accept the Resignation of Karen Buske, CGS Para-educator

MOTION:  Approve the consent agenda, item A
By:  E. Marchand    Seconded:  M. Kortmann
Result:  Motion passes unanimously

V.B. Approve the Coventry Public School Professional Learning and Evaluation Plan for submission to the State Department of Education

MOTION:  Approve the Coventry Public School Professional Learning and Evaluation Plan for Submission to the State Department of Education
By:  E. Marchand    Seconded:  M. Kortmann

Discussion:  M. Kortmann asked what has changed.  Mr. Petrone said there really was not much, there were a few minor tweaks, such as forms and some language.

Result:  Motion passes unanimously

VI. Report of Chairman

J. Beausoleil said that CGS is doing their annual box tops collection. She also put a shout out to the Project Graduation folks for their work. She reminded everyone of the Town Meeting on May 21 and the referendum on June 2. She also talked about the Energy Fair and said she was impressed with the solar panel presentation. In addition, she gave kudos to the Energy Committee for all of their dedicated work.
VII. VOTE: Approval of Minutes of April 30, 2015

MOTION: Approve the minutes of April 30, 2015

By: E. Marchand Seconded: D. Ryan

Result: Motion passes 5-0-1

VIII. Report of Board Members

VIII.A. Information: Fiscal Committee Report: Meeting of May 14, 2015 - M. Kortmann and Mr. Carroll

Mr. Carroll reviewed the Fiscal Committee items from the meeting held earlier this evening including the Food Service request to increase the meal prices. He said the proposal is to increase the lunch prices at each school by $0.25 per lunch. He said it would be on the next Board agenda for a vote; allowing enough time for input from the public.

The next item reviewed was the Manager’s Report for April. Mr. Carroll talked about the estimated surplus funds amount and how those funds would be allocated. Mr. Petrone noted there are a lot of variables that will come into play before the end of the year.

Mr. Carroll discussed the Food Services Department finances for March and April, where a profit was seen. He said they do anticipate a loss for the year.

Mr. Carroll talked about the budget transfers that are proposed for a vote tonight.

VIII.A.1. VOTE: Approve Budget Transfers

MOTION: Approve the following Budget Transfers: $85,000 from account 100 Salaries and $50,000 from account 200 Employee Benefits; $134,900 to account 600 Supplies and $100 to account 800 Other

By: E. Marchand Seconded: W. Oros

Result: Motion passes unanimously

IX. Old Business

IX.A. Discussion and possible VOTE: FY16 Budget

J. Beausoleil said, due to the failed referendum, the Town Council met on Tuesday and voted to reduce the Board of Education’s bottom line budget by $86,000. She continued that there is some unusual ECHIP news, which will result in a $48,000 savings to the Board’s budget, which means, of the $86,000 the Board will only have to cut an additional $38,000.

D. Ryan said for the record she does not want to cut anything and she hopes more people will show up to vote.

J. Beausoleil noted that an additional $15,000 was accounted for in the CHS salary account. She said this leaves the Board to decide on $23,000. The Board talked about adding to the bus "savings" figure of $15,000. J. Beausoleil continued to discuss the items that could be addressed. She asked if there could be consensus on the vacancy savings and the bus.

The Board reviewed the list again and the consensus, was to make the following reductions: CHS Stipend Amount of $15,000; Vacancy Savings of $8,000; a Bus at $15,000 and the ECHIP adjustment of $48,000.

MOTION: To make the following reductions: $15,000 from line 113 Extra Curricular Activities; $8,000 from line 111 Certified Salaries (Vacancy Savings); $15,000 from line 510 Transportation; and $48,000 from line 210 Health Insurance
X. New Business

X.A. VOTE - Approve the 2015-2016 Tuition Rate for Non-Resident Students at $13,706

E. Marchand asked if there has been any inquiries from other towns to send students to Coventry. Mr. Petrone said with declining enrollment figures, towns are not looking to those options as much. He also said many towns are starting to pool their resources.

**MOTION:** Approve the 2015-2016 Tuition Rate for Non-Resident Students at $13,706

By: D. Ryan  Seconded: M. Kortmann

Result: Motion passes unanimously

X.B. Information: Assign Members to the Student Board of Education Representative Interview Committee for 2015-16

W. Oros and E. Marchand volunteered.

X.C. Information: Educational Technology Plan for July 1, 2015 - June 30, 2018 - W. Oros

Mr. Oros talked about the State of Connecticut's change in the rules for submitting a plan to be approved. He said approval from the State is no longer needed. He shared a PowerPoint presentation on the Technology Plan that the Coventry team has developed. The presentation noted various aspects including, what items have changed and the projections for the next three years. Mr. Oros thanked the Technology Committee for their work and the district administrators for their support. He said the best part of developing the plan was that it was a collaboration district-wide. Mr. Oros asked that the plan be brought forward again to answer any questions and that the Board officially vote to approve the plan.

XI. VOTE: Executive Session (Terms of Conditions of Employment for Non-Union Employees)

**MOTION:** Pursuant to CGS-1-200(c)(6)(A), the Board of Education will go into Executive Session for discussions related to the Terms of Conditions of Employment for Non-Union Employees with the Superintendent present at 9:12 p.m.

By: E. Marchand  Seconded: M. Minor

Result: Motion passes unanimously

XII. Open Session - The Board will return to Open Session to VOTE on the Terms of Conditions of Employment for non-union employees.

**MOTION:** To Authorize the Superintendent to enter into terms of conditions of employment for the following non-union positions: Director of Finance and Operations, Executive Secretary, Director of Teaching and Learning, Director of Physical Plant and Facilities, Educational Technology Project Manager, Dean of Students, Network Administrator/Systems Specialist, Technology Technician/Systems Specialist, Device Technician, Senior Technology Technician, Certified Occupational Therapist Assistant, Physical Therapist, Vocational Trainers, and Preschool Special Education Coordinator

By: W. Oros  Seconded: M. Minor

Result: Motion passes unanimously
MOTION: To approve the Contract of Employment of the Superintendent of Schools and the Coventry Board of Education through 2019
By: W. Oros Seconded: E. Marchand
Result: Motion passes unanimously

XIII. Adjournment

MOTION: To adjourn the meeting at 9:55 p.m.
By: D. Ryan Seconded: M. Minor
Result: Motion passes unanimously

Respectfully submitted,

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Kimberlee Arey Delorme
Board Clerk

Approved: May 28, 2015
Reapproved: June 25, 2015